

REPORT ON INSTITUTIONAL ACCREDITATION OF

**Rashtrasant Tukdoji College
Chimur, Chandrapur, Maharashtra**

25 – 26 October, 2004



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
Aragini Bhavana, 2/4, Dr. Rajkumar Road, P.O. Box No. 1075, Rajajinagar, Bangalore-560 010, INDIA

**DRAFT REPORT OF THE PEER TEAM ON THE
INSTITUTIONAL ACCREDITATION OF
RASHTRASANT TUKDOJI COLLEGE CHIMUR, DISTRICT
CHANDRAPUR, MAHARASHTRA STATE**

SECTION – I: INTRODUCTION

Rashtrasant Tukdoji College is located at Chimur, 100 Km west of Nagpur, Maharashtra state. Chimur is known as the village of revolutionaries. Rashtrasant Shri Tukdoji Maharaj inspired the patriots of Chimur who took to street to avenge the killing of a fellow freedom fighter in 1942. Though, they were not a match for the British Police, they fought fearlessly and several of them laid down their lives for the freedom of the motherland. Since then, Chimur is known as "Krantī Bhoomi" Chimur. With the noble intension of providing basic education to the economically and educationally backward area, the members of a socio-cultural and spiritual organization, 'Shri Gurudev Seva Mandal' Chimur founded the Gandhi Seva Shikshan Samiti in 1952. The Samiti established a Primary school and later a High School and in 1972 established the Rashtrasant Tukdoji College. A Jamindar Sri. Kalyanaji Naik generously donated 7.83 acres of land for the establishment of the college. Junior college was initially established in the school building located in Chimur. In the year 1973, B.A. and B.Com degree courses were started with strength of 55 and 19 students respectively. After the construction of new building in the donated land the Junior and Degree colleges started functioning since 1976. The college is affiliated to Nagpur University and has been recognized under 2-F by the University Grants Commission, New Delhi. It is an aided college and functions under the regulations of Maharashtra State Education Department.

Rashtrasant Tukdoji College, Chimur volunteered for assessment by the National Assessment and Accreditation Council by submitting its self-study report. The NAAC constituted an expert committee to visit the college and validate its self-study report. The Peer Team comprised of Prof. H.M Joshi, Former Vice-Chancellor, Saurashtra University, Gujarat as Chairman, Prof. R.K. Bharti, Ex Head and Dean, Faculty of Commerce, Dr. Harisingh

Gour Vishwavidyalaya, Sagar as Member and Prof. S. Ravichandra Reddy, Department of Zoology, Bangalore University, Bangalore as Member and Co-ordinator.

The team visited the institution for two days from 25th to 26th October 2004. The Peer Team carefully read and analyzed the self-study report submitted by the College. During the visit, Peer Team went through the relevant documents, visited the infrastructure and interacted with the various constituents of the college. The academic, co-curricular, sports and other facilities of the institution were observed. The Peer Team also interacted at length with the principal, teachers, students, non-teaching staff, parents and alumni of the institution. Based on the above exercise and keeping in mind the criteria identified by National Assessment and Accreditation Council, the Peer Team prepared its report.

SECTION - II: CRITERION WISE ANALYSIS

Criterion I: Curricular Aspects

Rashtrasant Tukdoji College located in the rural background of Chimur was established with the mission to provide higher education to the children tribal people. The motto of the college is 'come to learn, go to serve' adopted from Shri Tukdoji Maharaj's Gram Geeta. The objectives of the college include:

- Provision of quality education in arts and commerce at degree level
- Emphasis on personality development and leadership training
- Value education
- Stress on discipline and regular attendance

In order to achieve the said goal, since its inception in 1973 the college is making efforts to provide college education to the children of rural and tribal regions of Chimur whose major population is illiterate and economically backward.

At the beginning of its establishment, the college offered one programme in BA. and one programme in B.Com. In 1988 M.Com degree course was initiated. However, due to low student strength, since 1996 the

college discontinued M.Com degree course. Currently, the college offers B.A. and B.Com degree courses only. The students of B.A. (three year course) degree are offered in Political Science, Sociology, Economics, History and Marathi Literature as optional subjects. Out of these optional papers, the students are permitted to opt any three papers. In addition to this, two compulsory subjects of English and Marathi are also being taught. In the stream of Commerce (B.Com), the students are offered compulsory papers of Business Economics, General Sales Tax, Financial Accounting, Principles of Business management, Business mathematics, Statistics, Monetary Economics, Office Management, Auditing Planning And Development, Industrial and Commercial Laws, Human Resource Management. Optional subjects of Computer Science, Cost Accounting, MIS, Management Accounting and Income Tax Accounts are also being offered to the students of B. Com. Degree course.

There is limited scope for flexibility in curriculum development and inclusion of non-core options as also horizontal mobility of the students. Since the college is bound by the affiliating regulations of Nagpur University, in the two-degree courses it follows the syllabus of the Nagpur University and hence it is not possible to develop innovative curricula. However in several subjects, few teachers are members of BOS, Nagpur University and voice their opinion in regard to the syllabus. With the present affiliation system, the college takes about one year to implement a new course.

Criterion II: Teaching, Learning and Evaluation

The Rashtrasant Tukdoji College is admitting the students to UG courses on the basis of their previous academic record. While admitting students, college follows Maharashtra Government norms and rules and regulations of the University of Nagpur. Since the institution is also running a Junior college, majority of the students to the degree courses come from the Junior college. After admission, the students are exposed to curricular and extracurricular activities. These include classroom lectures, seminars, group discussions and home assignments and field visits to students of History, Political Science and Commerce. The college arranges tutorials and special

classes to help the educationally disadvantaged students. Incentives in the form of prizes are given to motivate the advanced learners. They are also given special guidance to improve their performance. Though there is no formal system for assessing students' knowledge and skill and their performance is assessed with the help of unit tests, seminars, and group discussions.

The teachers prepare the academic time-table and teaching plans. The teachers are following the conventional method of "chalk and talk". However, this is quite often supplemented with other methods such as Question-Answer sessions and seminars. The peer Team noticed that a few teachers use OHP as a teaching aid. There is no Centralized Media facility to prepare audio-visuals and other teaching aids. The teachers maintain and the Principal verifies the teaching diary.

The unit cost of education has been Rs. 9,210/-. From the records provided by the college it is apparent that the college has had 235 working days and 185 teaching days.

The recruitments of teachers in the college are made according to the policies and procedures laid down by the Director of Education, Government of Maharashtra and of the University. Reservation policy and roster system prescribed by the State Government is strictly followed. Currently, the college has 11 permanent teachers and 4 contributory teachers. The latter are provided a salary on clock hour basis. Due to ban on recruitments, the college is unable to fill up the vacant posts. Regular teachers teach majority of the subjects. Principal carefully observes the Performance of the teachers and provides suggestions for improvement. The teachers are also motivated to attend Orientation programmes, Refresher courses, Seminars and Workshops. Self-appraisal method to evaluate the performance of the teachers is followed by the College. Under this method, each teacher has to prepare his/her Self-appraisal report in the given format and submit the same to the Principal for verification and approval. The feedback from students is also obtained in the form of questionnaire to assess the performance to teachers.

Due to the affiliating regulations, innovative evaluation procedures are not possible. The college provides a prior notice of conduct of term end examinations. The success rate of students in the annual examinations during 2003-2004 at the B.A degree level has been 45 % in First, 30 % in Second and 40 % in Final years respectively. At the B.Com degree it has been 4 % in First, 6 % in Second and 56 % in Final year respectively. The College is to procure a rank or distinction in B.A and B,Com degree courses.

Criterion III: Research, Consultancy and Extension

The college has been in existence since 1973. Among the permanent faculty, one has Ph.D degree, four have M.Phil degree and six have PG qualification. In the contributory cadre, three have PG degree and one has qualified in NET. Majority of the regular and contributory teachers are providing thrust to the teaching plan than research. As a result, the college is less sensitized to research. Lack of research atmosphere in the college does not provide scope for consultancy services related to research.

College has designated one faculty member each on additional charge for NCC and NSS. The college has undertaken extension activities including Community development, health and hygiene awareness, adult education, and literacy, AIDS awareness, Social Work, blood donation camps, Medical Camp, environment awareness and women's social education. The teachers in-charge and students of NSS / NCC wings have done commendable work in implementing numerous extension activities in the welfare of the local population including younger generation. These activities have helped in providing the opportunity for personality development and leadership training to the students. The activities relating to Career and Self-employment guidance, adult education and literacy, environment awareness, rain water harvesting, blood donation, Medical camps and AIDS awareness have been undertaken by the college very effectively. The NSS activities are carried out in association with NGOs and GOs of the place.

Apart from NSS and NCC, the college has a women's cell called "Mahila Adhyayan Kendra". The volunteers of this Kendra carry out

awareness programme (Mahila melavas) and medical camps for girls and women of rural areas and make them aware of health and hygiene.

Criterion IV: Infrastructure and learning resources

The college has a campus area of 7.83 acres of land located against a rural background. The buildings include administrative block, teaching block, library and hostel. The administrative building houses Principal's room, office, common staff room, NCC, NSS and Gymnasium. The built up area of this block is 3168.49 Sq ft. The teaching block has 8 classrooms with good ventilation and space and the total built-up area of this block is 6370.67 Sq ft. Library block has an office room, books section and reading room. Next to the books section, Post-graduate library section has been constructed. The reading room is also used as a small auditorium. Adjacent to the library is a one small room canteen. The total built up area of this block is 1747.64 Sq ft. The overall built up area of the college including hostel is 15,005.22 Sq ft. The library block has been constructed from the UGC grants. The administrative and teaching blocks were constructed gradually by step through the contributions of teachers, students and well-wishers of the institution. Hostel building is located within the college campus and it also houses the computer center and boy's common room. The college has constructed an Open-air stage for use by the students for cultural programmes. The college has also a well laid out area in front of the teaching block for prayers before the commencement of the teaching. Within this college campus, a basketball and volleyball courts are available. In addition, the college has also a vacant land 2 acres across the road, which is being used as a playground for cricket and other sports. As the college is not getting non-salary grant from the State Government, the funds are not available to develop its infrastructure as desired. The college intends to seek assistance from students, guardians, well wishers, management, staff and the U.G.C. for augmenting the infrastructure to keep pace with academic growth of the institution. A College Development Committee is constituted to look after the matters relating to the maintenance and development of the campus. The teachers are contributing towards the

existing facilities available within the college and they are being used by external agencies to conduct their meetings, seminars etc.

Separate cycle stands for boys and girls are located in front of the teaching block. Similarly provision for two-wheeler and car parking is made in front of administrative block.

Library has 13,739 books and receives 22 journals and magazines. It is open six days in a week from 7.30 am to 5.30 pm. Books are procured also from U.G.C. funds. The Librarian has only certificate course in Library science. It is managed under the supervision of the library committee headed by a staff member. At present, there is no book Bank facility and reprography facility in the library. The college is yet to develop inter connectivity with other libraries for inter-library borrowings.

Criterion V: Student Support and Progression

The college publishes academic calendar every year containing information regarding the application form, admission procedure, courses offered, fee structure, rules and regulations, scholarships, concessions and various other activities conducted in the college. About 50% of the students belong to the categories of SC / ST / NT and OBC and all of them receive various scholarship / free ships. During the year 2004-2005 108 students have got SC, 65 ST, 4 S.B.C, 75 O.B.C. and 20 V.J./K.T. scholarships.

The college has constituted a placement cell for providing personal counselling to the students in regard to employment opportunities. The college during the year 2003 has constituted an Alumni Association, which is yet to be formalized. The sports facilities for indoor and outdoor games are available in the college. Students organize cultural programmes particularly on National Festivals, religious occasions and annual day. A fete is also held as a part of the college day. The college does not publish a college magazine for the benefit of students.

The college has estimated the drop out rate of the students at 30 to 40%, which is very alarming. While 50 to 60 percent students go for post

graduation and rest of the students go for employment etc. The result of the college is at the average levels of the University.

Criterion VI: Organization and Management

This is a Salary-aided college and as such follows the rules and regulations laid down by the State Government, the University and its own Governing Body. It has yet to get non-salary grant from State-Government. The college has followed an efficient coordinating and monitoring mechanism.

The Gandhi Seva Shikshan Samiti is at the apex of the vertical administrative structure and functions as Governing Body of the college. It monitors the college administration through the duly constituted Local Management Committee, which meets from time to time. The Principal is the administrative head of the institution. He monitors day to day administration involving the teaching and non-teaching staff and students in the process of decision making and implementation.

The Management and the Local Management Committee take active interest in the progress of the college. There are various committees to take care of different responsibilities in the college. A students' Welfare Committee consisting of students and teachers is also functioning. It is taking care of various Welfare activities in the college. A students' Consumer Co-operative store is being run for the welfare of the students. There is a Grievance Redressal Cell for students. The Cell carefully considers students grievances and suitable measures are suggested for their remedies. The Principal takes necessary steps for effective execution of these measures. There is a Credit Society affiliated to the Gandhi Seva Shikshan Samiti which provides loan facility to the teaching and non-teaching staff of the college.

The academic and administrative functions of the college move hand in hand. Hence, unwanted incidents are not taking place in the college. The administration of the office is yet to be computerized. The faculty has the benefits of house and vehicle loans, medical reimbursement and computer loans. The office employees avail the benefits of house and vehicle loans, traveling, grain and festival advances. The college does not have

administrative training programme for the office staff. However, it has encouraged the administrative staff to under go MSCIT. To increase the efficiencies of the college at all levels it is desirable that authorities apply advanced management techniques and procedures in regular functioning of the college.

Criterion VII: Healthy Practices

The Peer Team notes with appreciation the following healthy practices of the college:

- The Management believes that higher education can be provided to the poor people with limited resources and will power.
- The college is taking interest in imparting value-based education. For imparting value based education, the practices of daily prayer, National anthem, learning of patriotic songs, display of thought of the day, holding functions on National Festivals are being followed.
- Its national fervour glows with affection and devotion to the cause of education.
- Teachers and non-teaching staff follow the dress code of the college.
- The College puts efforts to bring in community orientation and inculcates civic responsibilities among the students through NSS, NCC programmes and working with NGOs and GOs to bring better understanding and harmony among the members of various communities.
- The Principal and the faculty are actively involved in various committees and play important role in smooth functioning and in the development of the college.
- The college has adopted university guidelines and strictly adheres to government resolutions in respect of student admission.
- Teachers have maintained teaching diary and adhere to the teaching plan.
- Nearly 48 % students receive various scholarships.

- The college promotes cultural activities among the tribal students
- Encouragement of sports activities
- Maintenance of academic ambience in the college
- A few faculty members have voluntarily come forward to help financially needy students.

SECTION III: OVERALL ANALYSIS

Rashtrasant Tukdoji College was established at Chimur in 1973 with a student strength of 34 in Arts and 17 in Commerce degree courses. Today it has blossomed into a reputed co-education college in Chimur with 569 students on the roll. From the time of its establishment, the college has been promoting higher education to the socially and economically backward class of people. The college is following the curriculum of Nagpur University in Arts and Commerce faculties with the result the teachers have played a limited role in introducing innovative curricula.

The teaching and learning programmes are being carried out satisfactorily. Although lecture method is the most common, teachers have been motivating the students to involve in the preparation of assignments and group discussion as an effective skill of communication. The teachers have inclination to shift from lecture method to modern methodology in teaching.

The infrastructure facilities available in the college though support the academic programme of the two-degree courses, the facilities for the library, sports and other services are not in consonance with the requirements. It is hoped that the management committee of the college shall soon be able to raise adequate funds to construct additional blocks in the vacant land. This will enable the college to function in the better academic atmosphere.

Being an undergraduate college and thrust is towards teaching it is sensitised neither to research nor to consultancy services. However, the students and teachers are actively involved in providing extension services to the society through NSS, NCC and Mahila Adhyayan Mandal programmes.

Despite availability of adequate land for sports, and cultural activities the achievements of the students in these two fields need improvement. It is pleasing to note that the college and the staff have been providing support and opportunities to the girl students coming from economically backward status to express their hidden talents and enabling them to join the main stream in higher education.

The college records are well maintained, audit reports are satisfactory and office work pertaining to examination fees, establishment and routine correspondence with the university was found up to the mark.

Overall, it can be safely said that the college Principal and his team of dedicated teachers as well as administrative staff have strived hard to see the college growing to achieve its mission.

The Peer Team appreciates the good work done by the college. It would like to make the following suggestions for consideration and implementation with a view to improve and strengthen the academic programmes in the College to achieve its objectives.

- ✓ • The College must make efforts to obtain recognition of 12b of UGC.
- Setting up of a language laboratory in English department is much helpful as majority of the students have rural background.
- Establishment of a commerce laboratory would pave way for better understanding of the subject and improve the learning skill in wards.
- The College may make efforts to start UG course in Science for the benefit of rural children.
- ✓ • The college may think of introducing Fine arts, Performing arts and few Post Graduate courses to the benefit and employment opportunities of the wards.
- ✓ • Besides certificate, courses in spoken English It may also introduce UGC Vocational courses for the benefit of wards.
- The computer center in the college should be made more active. The computer facilities set apart for the commerce students may be extended to the arts students to enable them to become IT literates.

- The computer center in the college should be made more active. The computer facilities set apart for the commerce students may be extended to the arts students to enable them to become IT literates.
- ✓ • There is a need to add more and latest additions of books in the library. Students may be given additional books for use. Facilities such as photocopier, digital media resource material etc. also be provided in the library.
- College may plan for providing intensive coaching to make the students to face the competitive examinations comfortably.
- In order to nurture the sports talent of students, the College should provide proper adequate facilities and training through coaches.
- ✓ • College may establish N.C.C. unit for the benefit of girls.
- Teachers must be encouraged to avail UGC-FIP scheme to further their education
- Multi-media and other facilities may be established to improve teaching pedagogy of teachers.
- College may plan collaboration with sister institutes.
- ✓ • Employment Cell and Placement Cell should be made more useful to the students.
- Earn while learn may be introduced for the benefit of students coming from poor background.
- The college may maintain a database on progression of its students to further studies or employment.
- The college is located in a rural area. A cooperative store managed by students may be of a great help and support to them.
- Educational research projects under UGC or based on community problems need to be undertaken.
- ✓ • The hostel facilities need to be improved. Separate kitchen may be established to enable the functioning of well maintained mess.
- Formalisation of activities of the alumni association will be a boon to contemplate plans for progress and development of the college.

The members of Peer team would like to place on record their sincere thanks and appreciation to the Principal, Co-ordinator, members of

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the Steering Committee, members of Governing body, LMC, faculty, non-teaching staff, students, parents of the students, Alumni and citizens associated with the welfare of the college for their unqualified support and assistance during the visit of NAAC Peer Team.

Signature of the Peer Committee members and the Principal

1. PROF. H.M. JOSHI
(Chairman)

H.M. Joshi
26/10/04

2. PROF. R.K. BHARTI
(Member)

R.K. Bharti
26.10.2004

3. PROF. S. RAVICHANDRA REDDY
(Member & Co-ordinator)

S. Ravichandra Reddy
26.10.04

I agree with the observations and recommendations made by the Peer Team in this Report.

Date: 26.10.2004

Dr. P.V. Antony
26/10/04

(DR. P.V. ANTONY)
PRINCIPAL
Rashtrasant Tukdoji College
Chimur, Dist. Chandrapur

